

RISK MANAGEMENT PLAN – CHICKEN HATCHING

| ACTIVITY DETAILS: CHICKEN HATCHING | | | |
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| Proposed activities | Chicken hatching, feeding chickens | | |
| Possible Location | OOSH centre, Kensington Public School | Kensington Public School 77-79 Doncaster Ave, Kensington, 2033 | |
| Name of Activity Organiser | Hatching Chicks | | |
| Contact number of OOSH | Work Number 0425 291 281 | | |
| Max children to complete activity | All, however, dependant on parental permission | Number of educators/parents/volunteers | All, 14. |
| Educator to child ratio, including whether this excursion warrants a higher ratio? Please provide details. | 1:10 In-house activity – high risk | | |
| Activity Checklist | <ul style="list-style-type: none"> • Fully stocked first aid kit • Incident forms • Walkie Talkies • Sunscreen • Contact information for each child • Mobile phone • Chicken feed • Hatching incubators • Gloves for all children and educators. | | |

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| RISK ASSESSMENT | | | | | |
|--|---|------------------------------|---|---------------|-----------------|
| ACTIVITY/EQUIPMENT | HAZARD IDENTIFIED | RISK ASSESSMENT (USE MATRIX) | ELIMINATION/CONTROL MEASURES | WHO | WHEN |
| Area of use: <ul style="list-style-type: none"> • OOSH Room • Outside play area (possibly) | Small space, additional table may cause more clutter. | Moderate | Staff to check out the area of use prior to the day starting | RP | Prior |
| | | | Identify any hazards by blocking off the area or put a cone next to table | RP | Prior |
| | | | Hatching Chicks staff are instructed to set up incubator and brooder box in secure area that can be easily supervised with no trip hazards from electrical cords. | All Educators | Prior |
| Weather conditions: <ul style="list-style-type: none"> • Too cold (winter) | <ul style="list-style-type: none"> • N/A – indoor activity • Possibility of taking the chickens outdoors. | Moderate | Staff to check weather prior to day. If wet weather or dangerous weather, we will not be able to take the chickens outside. | RP | Prior |
| | | | Educators to ensure that all children are appropriately dressed for cold weather. | All educators | Prior |
| | | | Educators will make available shaded areas for children to use (e.g cola, green court in the am) or indoor activities as an alternative | All educators | During Activity |
| | | | Educators to ensure indoor space is clean and not too crowded. | All educators | During Activity |
| Chicken Incubator | Transmission of disease, allergic reactions, turning incubator on and off, electric cords. | High | Children and educators to wash and sanitise hands before touching chickens. Children with allergies to wear gloves at all times. | All educators | During Activity |
| | | | Obtain parental permission for all children with allergies who are participating. | All educators | Prior |
| | | | Segregate the area the incubator is in so that any children with allergies are not exposed to eggs. | All educators | Always |
| | | | Put a sign on the incubator to ensure it is left on and make sure children and educators are aware of the roster for caring for the eggs. | All educators | Always |
| Chicken eggs | Transmission of disease, allergic reactions, turning incubator on and off, electric cords. | High | All children and educators to wear gloves when handling anything to do with chicken hatching. | All educators | Prior |
| | | | Obtain parental permission for all children with allergies who are going to be participating. | All educators | Prior |
| | | | Put a sign on the incubator to ensure it is left on. | All educators | Always |

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| Chicks (once eggs have hatched) | Transmission of disease, Allergic reactions, children crushing chicks, chicks pecking children or educators, forgetting to feed chicks or turning heat lamp off, kids getting frightened or scared of the chicks and risk from our additional needs' children. | High | Children and educators to wear gloves at all times when handling chicks. This is for the prevention of disease and to prevent an allergic reaction. | All educators | During Activity |
| | | | <p>Handling of chick: children must be sitting down at all times and must use minimal force when handling the chicks. 1:10 ratio of educators when children are handling chicks, to ensure that children are not rough with the animals, and that the chicks do not bite or peck children.</p> <p>You will find a poster on how the children are to handle the chicks next to the table.</p> <p>Ensure children with additional needs are supervised when handling the chicks.</p> | All educators | During Activity |
| | | | A sign will be posted on the broader box to ensure that the heat lamp is left on and that the chicks are fed and watered at regular intervals. | All educators | Always |
| Broader Box | Transmission of disease, allergic reactions to chickens and, or chicken feed. | Moderate – High | Box kept separate to general play area where other children are. Gloves to be worn at all times by children with allergies when handling animals. These children are only permitted to join in activity if parental consent has been obtained. | All educators | During Activity |
| | | | Chicken feed to be kept separate from general OOSH room space where other children are playing. | All educators | During Activity |
| Educators | Unable to meet staff ratios | Low | If ratios cannot be met in regard to safe/children, then the activity will have to be cancelled or rescheduled. | RP | Prior |

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| Plan prepared by | Carmen Espinosa | | |
| Prepared in consultation with: | Jerome Nel | | |
| Communicated to: | All educators who are rostered on | | |
| Date of Approval: | 19/05/21 | Date of Review: | |

Reminder: Monitor the effectiveness of controls and change if necessary. Review the risk assessment if an incident or significant change occurs.

Risk Matrix

| | | Consequence | | | | |
|------------|----------|---------------|----------|----------|----------|--------------|
| | | Insignificant | Minor | Moderate | Major | Catastrophic |
| Likelihood | Almost | Moderate | High | High | Extreme | Extreme |
| | Likely | Moderate | Moderate | High | Extreme | Extreme |
| | Possible | Low | Moderate | High | High | Extreme |
| | Unlikely | Low | Low | Moderate | High | High |
| | Rare | Low | Low | Low | Moderate | High |

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Hatching Chicks Risk Assessment 2020

Covid

All equipment is washed with warm soapy water with at least a 1-week gap between uses from one centre to the next. Because our instructions are all able to be viewed as videos from our website, we can deliver and pick up from any Centre, School or Home without entering into any buildings. Staff will wear masks during any interactions with clients. You will be emailed a delivery time and link to instruction videos 1 week prior to your delivery. When delivering we will bring the kits to the front door. You will be emailed a reminder the day before your pickup is due and requested to leave all equipment outside the front door just prior to your pickup time.

Electrical Safety

All electrical equipment is tested every 12 months by Test and Tag Company with full legal compliance with Workplace Health and Safety Electrical Regulations. Electrical cords and equipment are also visually checked weekly for damage. Equipment is replaced when showing signs of wear.

Trip Hazards

Hatching Chicks staff are instructed to set up incubator and brooder box in secure area that can be easily supervised with no trip hazards from electrical cords.

Hygiene and Infection Control

All eggs are from fully vaccinated parent stock. Parent stock are free range in healthy outdoor environment and live in a small flock of approx. 25. This enables us to easily visually check every-day for signs of ill health. Any hens that are showing signs of ill health are isolated immediately and eggs discarded. Nesting boxes are checked and cleaned daily to prevent eggs being soiled. All eggs are dipped in a scientifically proven, anti-bacterial, non-carcinogenic egg wash prior to incubating. All eggs are checked for fertility during the incubating stage and only eggs with live embryos are delivered. Clients/Staff are notified about the importance of hand washing after handling chicks and equipment. Clients/ Staff are instructed to change the provided litter in brooder box regularly, so it is more hygienic. All equipment is washed and where appropriate sanitized, before being delivered.

Allergic Reactions

Prior to all bookings being confirmed, Clients are notified about the risks associated with egg allergies and required to check if there are staff members or students with severe allergies to egg. If so, appropriate enquiries are made, and the program booking will be cancelled if there is a risk of any person with severe egg allergy coming into contact with the chicks or their surrounding environment.

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Support

I have been operating the business Hatching Chicks since 2000. I have gained extensive experience and knowledge over this 19 year period. I supply my mobile number with option for voice messages for 24 hr back up support and am available 7 days a week.